



Type:	C - Institutional	Last Approved: Oct. 21, 2009
Executive Responsibility:	Vice-President Academic & Provost	Next Review: June, 2016
Administrative Responsibility:	Registrar and Director, Enrolment Services	Procedure:

STATEMENT:

The general purpose of this policy is to give instructors the authority to cancel the registration of students who fail to show up at the start of a semester. By removing these students quickly, waitlisted students will get access to classes sooner, increasing their chance of success and settling the class list more quickly.

"Vancouver Island University can cancel any student's registration in a course if the student does not attend the first scheduled class of a course and does not notify the instructor or area secretary that he/she will be absent."