
Type:	<u>C – Institutional</u>	Last Approved: Aug. 23, 2018
Executive Responsibility:	Chief Financial Officer and Vice-President Administration	
Administrative Responsibility:	Associate Vice-President, Facilities & Ancillary Services	Procedure: 44.01.001

STATEMENT:

Vancouver Island University (VIU or University) promotes a healthy and safe university environment. This policy regulates the use of cannabis and tobacco products on all VIU properties and in all University-owned vehicles in order to protect health, increase productivity, reduce maintenance costs and the risk of fire and accidents, and to comply with regulations issued by the Ministry of Health and other applicable legislation and authorities.

Use of cannabis products is prohibited on all University campuses and properties and inside all University-owned vehicles, with limited exceptions related to documented medical accommodation. Signs will be posted as determined by the Associate Vice-President, Facilities & Ancillary Services, and the Regional Campus Administrator for Regional Campuses to communicate this policy.

Use of tobacco products is prohibited inside all University buildings and University-owned vehicles. “No tobacco” signs will be posted where appropriate as determined by the Associate Vice-President, Facilities & Ancillary Services, and Regional Campus Principal for Regional Campuses to communicate this policy. Tobacco product use outside, on University property, is permitted only in designated marked areas.

VIU provides reasonable accommodation to VIU students and employees in accordance with the *Human Rights Code*. When a VIU student or employee is required to use cannabis for medical purposes, either on VIU properties or while attending a VIU course, program, clinical placement, practicum, field trip or VIU sponsored event, or while at work, whether on or off VIU properties, they are required to adhere to the following:

If a student, they must register with VIU’s Disability Access Services prior to using medical cannabis to determine whether their use of cannabis can be reasonably accommodated.

If an employee, they must notify the Human Resources Department prior to using medical cannabis to determine whether their use of cannabis can be reasonably accommodated. A student or employee is not required to disclose their specific medical diagnosis, but must provide a copy of the documentation authorizing their use of cannabis in order for VIU to consider a request for accommodation.

See [Procedure 44.01.001](#) for criteria and procedures on designating exterior tobacco areas.

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