
Type:	C – Institutional	Last Approved: May 27, 2021
Executive Responsibility:	Vice-President Academic & Provost	
Administrative Responsibility:	University Librarian	Procedure:

Preamble

Copyright and related rights are defined in Canada's *Copyright Act*, but also exist within a broader context of information rights and ways of knowing.

Purpose

The purpose of this policy is to set out VIU's expectations regarding the rights and responsibilities of VIU faculty, staff and students under the *Copyright Act*, and identify the Copyright and Open Licensing Education Framework and resources that VIU provides its community to ensure a supportive climate for the creation and use of copyright protected works, inclusive of considerations for Indigenous Knowledges and cultural expressions.

Definitions

VIU Community and *community members*, used interchangeably, refer to VIU students, staff and faculty.

Scope

1. This policy applies to all members of the VIU community who reproduce and use copyright protected works - including openly licensed works - in all media and formats, in the course of teaching, learning, research, administration, and other activities directly related to or arising out of the operations of VIU.
2. This policy applies to all reproduction activity within scope of the *Copyright Act*, including making copies of an author's or copyright owner's work, performing works, or altering works in a way that engages the author's moral rights. This policy applies both in situation where copying is permitted by the *Copyright Act* (e.g., fair dealing), and where, without the copyright owner's permission, a copy may constitute a copyright infringement.
3. The *Copyright Act* does not protect Indigenous knowledge: this policy and the work of the Copyright Office will be guided by principles such as [the United Nations Declaration on the Rights of Indigenous Peoples \(UNDRIP\)](#) Articles 11, 15, 16 and 31, and the principles of ownership, control, access and possession ([OCAP®](#)), each of which offer considerations for Indigenous Knowledges and cultural expressions in relation to information rights that extend beyond Canada's *Copyright Act*, encouraging respectful approaches situated in local contexts.
4. This policy does not apply when VIU community members participate in non-VIU activities, in organizations that operate independent of VIU, or to activity conducted wholly while on

an unpaid leave of absence from VIU. Neither does this policy address copyright for materials authored by employees and students (see VIU Intellectual Property Policy).

5. Every employee and student is responsible for complying with Canada's *Copyright Act* and related laws, and with VIU's copyright policy and any associated documents. VIU supports its community members with institutional resources and services, which community members will use to inform themselves of their rights and obligations for copyright matters.
6. VIU manages a Copyright and Open Licensing Education Framework (COLEF) through a Copyright Office. The Copyright Office will regularly undertake to review, assess, and update the COLEF in response to evolving teaching, learning, research, administrative, and copyright-regulatory environments.

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